

Name of body:

CWARTER BACH

	Year ending		Notes and guidance for compilers
	31 March 2019 (£)	31 March 2020 (£)	

Please round all figures to nearest £.
Do not leave any boxes blank and report £0 or nil balances.
All figures must agree to the underlying financial records for the relevant year.

Statement of income and expenditure/receipts and payments

1. Balances brought forward	123,422	140,659	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	84,173	99,174	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.
3. (+) Total other receipts	20,178	9,961	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	8,584	8,989	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg. termination costs.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	78,530	71,260	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	140,659	169,545	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

Statement of balances

8. (+) Debtors and stock balances	8,383	7,651	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.
9. (+) Total cash and investments	132,276	161,894	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	NIL	NIL	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.
11. (=) Balances carried forward	140,659	169,545	Total balances should equal line 7 above: Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	889,154 <i>restated</i>	915,828	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

14. Trust funds disclosure note

Yes	No	N/A	Yes	No	N/A
		N/A			N/A

The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

Auditor General's report and audit opinion

I certify that I have completed the audit of the Annual Return for the year ended 31 March 2020 of **Cwarter Bach Community Council**. My audit has been conducted on behalf of the Auditor General for Wales and in accordance with the requirements of the Public Audit (Wales) Act 2004 (the 2004 Act) and guidance issued by the Auditor General for Wales.

Audit opinion: Qualified

Except for the matters reported below in my Basis for Qualification, on the basis of my audit, in my opinion no matters have come to my attention to give cause for concern that, in any material respect, the information reported in this Annual Return:

- has not been prepared in accordance with proper practices;
- that relevant legislative and regulatory requirements have not been met;
- is not consistent with the Council's governance arrangements; and
- that the Council does not have proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources.

Basis of Qualification

Accounting Statement

I am unable to conclude whether or not the Accounting Statement properly/fairly presents the Council's receipts and payments/income and expenditure and financial position:

- The Council did not maintain sufficient accounting records and was unable to provide me with information to enable me to complete my audit.
- I have not been able to obtain evidence that the Council approved the Accounting Statement as required by the Accounts and Audit (Wales) Regulations 2014.

Annual Governance Statement

The Council has failed to comply with its statutory responsibilities set out in the Accounts and Audit (Wales) Regulations 2014:

- The Council has not prepared and published an Annual Governance Statement
- The Council did not make arrangements to secure an adequate and effective system of internal audit
- The Council has not published on its website information it is required to publish by the Local Government (Democracy) (Wales) Act 2013

Arrangements to secure economy, efficiency and effectiveness in use of resources

I am unable to conclude whether or not the Council has proper arrangements in place to secure economy, efficiency and effectiveness in its use of resources

- The Council did not provide information for me to form an opinion

Other matters and recommendations

I draw the Council's attention to the following matters and recommendations which do not affect my audit opinion but should be addressed by the Council.

Submission of accounts and information for audit

The Council has not provided sufficient information for me to fully undertake my audit. It is important that the Council understands its responsibilities:

- to maintain proper records
- make arrangements for the transfer of records on change of clerk
- to prepare and approve accounts each year as required by the Public Audit (Wales) Act 2004 and
- to submit accounts for audit.

We recommend that the Council undertakes a thorough review of its internal control processes and its arrangements for the preparation and approval of accounts by 30 June each year.

There are no further matters I wish to draw to the Council's attention.

 <p>Richard Harries, Director, Audit Wales For and on behalf of the Auditor General for Wales</p>	<p>Date: 01/03/24</p>
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