

**Cwarter Bach Community Council
Full Council Meeting
3rd Febuary2021**

Minutes

Present: **Cllr. H. Taylor presided**
Clerk: Jordan Griffiths
Brynamman Ward: Cllrs. W. Churchill, J. G. Davies, M Thomas, S Thomas
Cwarter Bach Ward: Cllrs. A. Hicks, H. Powell, L Baker, H Powell
Llynfell Ward: Cllrs. T. Strutt, A. Dady, D. B. Belcher, V. Morgan
Members of the public: Gareth Smith, Bethan Griffiths

1 Apologies

None

2 Declarations of interest (to be made verbally)

Declarations of interest were made verbally.

3 To approve previous minutes

Zena Llewellyn to be added to the members of the public. Cllr L Baker proposed the minutes with amendments, Cllr V Morgan seconded. All members voted in favour.

4 Finance committee report

Cllr H Taylor presented the report and asked the members to consider the draft terms of reference and the draft financial regulations.

Cllr A Dady proposed the terms of reference, Cllr A Hicks seconded, all members voted in favour to accept these.

Cllr J. G Davies complimented the finance committee for their work on this. Cllr T Strutt proposed, Cllr J. G Davies seconded, all members voted in favour of accepting the financial regulations.

5 Asset committee report

Cllr H Taylor stated that the asset committee met in order to discuss the letter from John Morgan regarding the Maes Elwyn project. The Maes Elwyn group recommended, that in the current climate, it would not be advisable to pursue such a proposal at the Maes Elwyn site, due to the financial risks. Moreover, the new proposal is for a smaller court and will

result in a less suitable use of the site. Cllr J. G Davies echoed this sentiment that it would not be wise to pursue a large project at this time.

Cllr J. G Davies recommended that the community council write to the county council that we have chosen not to pursue the initial project.

6 Publicity committee

Cllr H Taylor noted the need for a thorough community consultation further down the line. In the short term, the committee suggested a leaflet or a newsletter. Cllr H Taylor drafted a leaflet to be sent to residents.

Cllr V Morgan suggested that the council publicise the decision to freeze the precept in the South Wales Guardian, which many councillors agreed with.

Cllr L Baker noted how the committee had also suggested a quarterly newsletter to be delivered to residents. Cllr S Thomas and W Churchill noted the opportunity to have adverts in the newsletter.

Cllr T Strutt suggested the council investigate the cost of delivering a leaflet to all residents.

Cllr A Dady proposed we send an information leaflet, Cllr S Thomas seconded, all councillors voted in favour. Cllr L Baker proposed a newsletter be created, seconded by Cllr A Dady, all members voted in favour.

7 Health Check final report

All councillors have now received the final report from Paul Egan. Cllr H Taylor proposed creating a sub group to go through the report and create a structure to implement the report.

Cllr S Thomas told the council that a draft Welsh Language Policy had been created and would be completed and presented for ratification at the next meeting.

The Clerk noted that the council needed to prioritise compliance issues included in the report.

Cllr T Strutt mentioned how it might be more efficient to split the workload between different committees.

Cllr H Taylor expressed the desire to have a structured way of moving forward and suggested for the time being that councillors continue to discuss the recommendations of the health check.

8 Community council office

Cllr H Taylor stated that the office had been cleared out, with some furniture remaining that has been donated by the Black Mountain Centre. Cllr H Taylor noted the need to now purchase the council's own office furniture, including desk chair, filing cabinet and eventually a printer when the council's printing obligations is understood. Cllr Taylor suggested this would cost around £500, excluding a printer. The most expensive item being a fireproof filing cabinet, which can cost an additional £800.

Cllr T Strutt offered some shelving to be put in the office. Cllr H Taylor suggested the council photocopy documents and give key documents to solicitors in order to save costs.

Cllr S Thomas proposed the clerk purchase office equipment, apart from a printer, Cllr L Baker seconded. All councillors voted in favour.

9 Bank account update

The clerk updated the council on the bank account. It was stated that a new form had been filled out and delivered to HSBC on the 28th of January.

10 Co-option to Brynaman Ward vacancy

Cllr H Taylor withdrew from this part of the meeting due to a conflict of interest. Cllr J. G Davies was elected chair for this portion of the meeting.

The Clerk instructed the council that another applicant had been received but it was after the deadline set and as a result could not be considered.

Cllr J. G Davies asked whether the applicant can be on two community council at once. The Clerk was unsure. Cllr A Dady proposed we seek legal advice on this, Cllr M Thomas seconded. All members voted in favour of this proposal.

The debate was ended here and will reconvene once an answer has been received.

11 Payments for approval

None

12 Correspondence

A resident had asked for a plaque to be remounted. Cllr J. G Davies proposed we remount it, seconded by Cllr S Thomas. All councillors voted in favour.

Nigel from Wrenvale had asked if we will be continuing with his company for grass cutting this year. Cllr J. G Davies proposed we do carry on with Wrenvale, Cllr H Powell seconded, all councillors in favour.

Bryn Rovers requested a meeting and an update. Cllr T Strutt proposed a meeting for the 9th of February for 6.30pm.

13 **AOB**

None

14 **Date of next meeting**

The date of the next meeting was set at 03/03/2021, at 6.30pm.