

**- MINUTES OF CWARTER BACH COMMUNITY COUNCIL**

**HELD REMOTELY ON 7<sup>th</sup> OCTOBER 2020**

**PRESENT:** Cllr H.Taylor **presided.**  
**Clerk:** **A. Pedrick.**  
Brynaman Ward: Cllrs W.Churchill,S.Thomas.  
Cwarter Bach Ward Cllrs L.Baker, A.Hicks.  
Llynfell Ward: Cllrs T.Strutt, A.Daddy,D.B.Belcher,V.Morgan.  
Members of the Public 1No

**ITEM 1 APOLOGY**

Cllrs M.Thomas (long term),M.Morgans,J.G.Davies.

**ITEM 2 DECLARATION OF INTEREST**

Declarations by members of personal interest to be verbally.

**ITEM 3 MINUTES OF THE LAST MEETINGS:**

The minutes of the last meeting held on 3<sup>rd</sup> September 2020 was accepted as a true record on the proposal of Cllr S.Thomas seconded Cllr L.Baker. The Extraordinary meeting held on the 17<sup>th</sup> September 2020 was also accepted as a true record on the proposal of Cllr W,Churchill seconded Cllr V.Morgan. There was a unanimous vote to accept apart from one abstention as the member was not present on 17/9/20. The Chair welcomed back Cllr V.Morgan after her spell in hospital.

**ITEM 4 POLICE PARTICIPATORY BUDGETING EVENT**

A project that Dyfed Powys Police are rolling out across the force area, in 2020 /21 the Police Authority will host a PB event with a view to engage with and empower our communities. As it stands they have £12,500 for the event. There were concerns that Dayton had not made contact and the short time scale for applications – closing date 9<sup>th</sup> Oct '20.Cllr V.Morgan spoke against the event but it was felt that it gave local people a voice. The Finance Sub Committee had met earlier and had recommended adding 20% to any winning bid(s) for schemes within Cwarter Bach. Members accepted this proposal and on being put to a vote there were 8votes for with 2 abstentions. The proposal was therefore carried.

**ITEM 5 CO- OPTION OF TWO COUNCILLORS – CWARTER BACH WARD**

The two applicants for the office of Councillor for the above Ward were :-  
Mrs H.Powell 66,Mountain Rd Brynaman and Mr A.Roberts 4,Rhosfa Rd, Brynaman.  
Both reside within the Ward and both applicants were unanimously voted to the Office of Councillor. Cllr A.Hicks abstained from voting on the application of Mrs H.Powell. The "Declaration of Acceptance of Office" will be forwarded to the applicants for signature in accordance with Sect 83 local Government Act 1972 and section 52 local Government Act 2000.

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**ITEM 6 ASSET SUB COMMITTEE REPORT**

The committee had met on the 16/9/20 and the Clerk confirmed that the 4No Socketed "Stop that Ball " for both playing fields had been delivered at the agreed cost of £1551.91. Concern had been expressed with the Clubs installation of CCTV at Cae Criced as the camera would view the gate into the Park and thus view children visiting the playground. Agreed that the Club must check whether the appliance is in compliance with the Code of Practice. A quote from Mike Rickwood & Son, Llanelli in respect of the Home Shower Room flooring in the sum of £150 was accepted. The work will be done on 29/10/20 provided the floor base has been prepared by team members as agreed. Noted that other quotes were sought but did not respond. Following the reopening of children's playgrounds we have a duty under Regulation 12 of the Health Protection to take reasonable measures for the purposes of minimising the risk of exposure to coronavirus i.e. Signage – 2m Distancing, No Food or Drink, Take home any Waste and Limit number of Users. It was decided to purchase signage for all Parks. Designz G.C.G. could supply 15No 12"x 12" signs at £12 each costing £180 and this was accepted. Furthermore a cleaning regime for high traffic use was recommended and Wrenvale Nurseries had offered their service to spray with anti microbiac chlorine based spray( Safe to touch after spraying ) at £20 per park. This was agreed and implemented on a monthly basis initially. The total cost would be £100 per month.

A site meeting be arranged with Sunshine Playgrounds following concern with the playground surface and at the same time inspect the high overgrown trees on the curtilage of the play area. Similarly it was requested that the footpath to the play area be cleaned of weeds and bramble. The Clerk informed members that Wrenvale had promised to do this work within the next week. Members were also informed that since the initial meeting with the Clerk regarding a Business Plan Mr Jordan Griffiths had not been able to forward a draft plan. Noted that Mr Joshua Jones had offered his services to Council. There followed a lengthy debate on the Maes Elwyn Project and as members felt they were moving in circles it was resolved to ask Mr Jon Morgan whether we could go for a 3Gpitch and the maintenance costs implication and at the same time play for extra time with the Cruyff Foundation Team because of the pandemic and our wish for a business plan. A similar request be made to C.C.C. seeking a realistic expectation on the promised £70,000 and whether it could be ring fenced.

**ITEM 7 APPOINTMENTS SUB COMMITTEE REPORT**

The above committee had met and discussed the following:-

Job Description, Hours to be Worked, Selection Process, Contract of Employment, Salary and Pension. Options available for Office, Advertising the Post would cost about £340. Additional cost would be Computer & Printer, Broadband, together with added cost if working from home.

**ITEM 8 PRIDE IN THE COMMUNITY - BENCHES**

This item was deferred until the next meeting.

**ITEM 9 COMMUNITY COUNCIL HEALTH CHECK**

The Finance Sub Committee had met earlier and wished to recommend to Council that in order to minimise financial risk and to comply with legal requirements that a One Voice Wales Health Check be taken on board at a cost of £399. Proposed by Cllr W.Churchill seconded Cllr T.Strutt that the Council adopt the recommendation. Similarly it was also recommended that members of the Finance Sub Committee attend training courses – 2 modules Basic Law and Basic Finance. This would cost £360 for six members. Proposed by Cllr W.Churchill seconded Cllr A.Daddy that we accept the recommendation. It was also agreed to pay a current account from Steadman Jones & Bell in the sum of £460 for asset transfer service & Land Registry Title Document.

**ITEM 10 PUBLICITY SUB COMMITTEE REPORT**

The Sub Committee had met on 24<sup>th</sup> September and Cllr L.Baker as Chair gave a verbal report on the various issues. Office Space was discussed and many premises were highlighted independent of the Community Centres, however, there was nothing conclusive. Another area of concern was the Website which was free at the moment but because of adverts was not user friendly. The recording of Council Meeting brought up the question of disc storage and it was envisaged that a storage unit would have to be purchased. Discussion took place on Social Media and producing quarterly Newsletters and advertising on the Public Hall Screen. Noted that Mr Joshua Jones specialising in architecture was happy to offer his services with the Maes Elwyn Project.

**ITEM 11 CHRISTMAS LIGHTING**

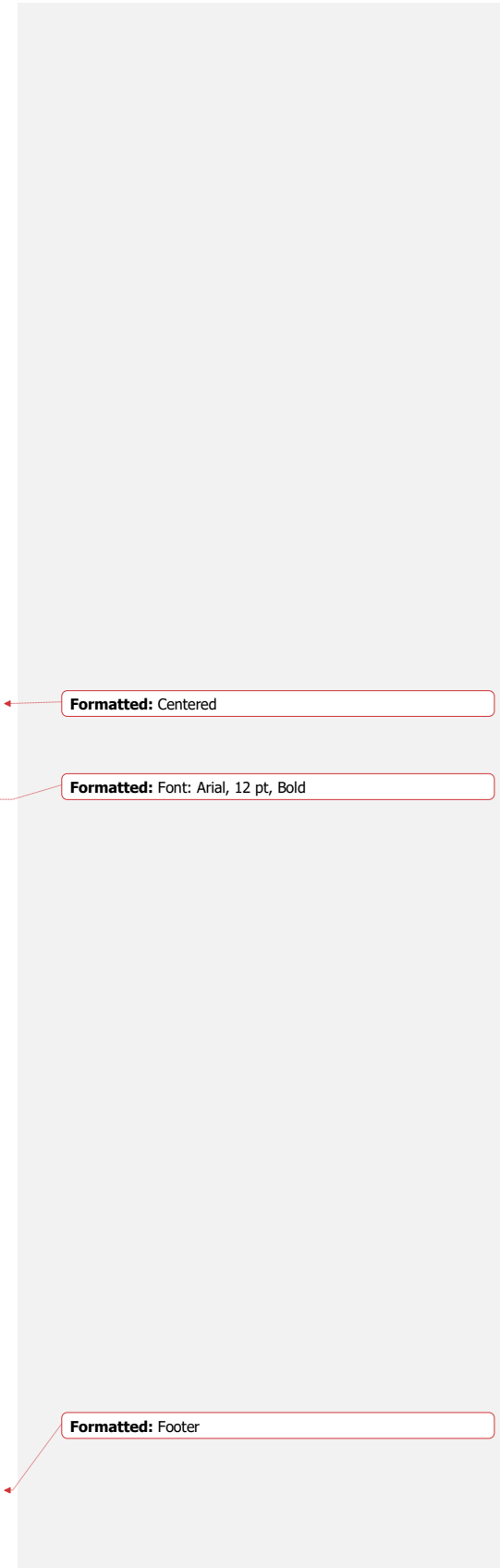
A quotation from KDY Electrics had been circulated to members and read as follows - :

1.Repair of the Nadolig Llawn/ Merry Christmas Street Sign	£ 430.
2.Putting up Lights at	
A Cefn bryn Brain	
B Ystradowen Square.	
C Rhosaman	
D Brynaman Park opposite the Bridge Pub, Station Rd,Brynaman	
Cost of putting up lights including boom lift hire	£ 1350.
3. Taking down lights including boom lift hire	£ 950.
	<b>TOTAL £ 2730.</b>

Following a short discussion it was proposed by Cllr S.Thomas seconded Cllr L.Baker that we accept the quotation in the sum of £2730 for all the above

The meeting ended at 8.45pm.

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